Retention and Classification Report

Agency: Piute County (Utah). County Treasurer (1525)

Piute County Courthouse
550 North Main, P.O. Box 116
Junction, UT 84740
577-2505

Records Officer: Shane Millett

11917   Tax assessment rolls

AGENCY: Piute County (Utah). County Treasurer

SERIES: 11917   3
TITLE: Tax assessment rolls
DATES: 1901-
ARRANGEMENT: Chronological
DESCRIPTION:

These rolls are a record of annual assessments and the payments of property taxes. "By November 1, the county auditor must deliver the corrected assessment roll to the county treasurer, together with an affidavit (UCA 59-2-326 (1995)). The rolls include date, location and description of property, total evaluation, assessed valuation, total exemptions, value as corrected, amount due, and amount paid.

RETENTION:

Retain Permanently

DISPOSITION:
Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:
Retention and disposition for this series is authorized by Archives general schedule CNT 18, Item 9.

AUTHORIZED: 05/12/2009

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

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(continued)

Digital image: Retain in Office permanently.

APPRAISAL:

Administrative Historical
Tax assessment rolls are historically valuable because they
identify all property owners within a county.

PRIMARY CLASSIFICATION:
Public